

## GREEN DIPLOMACY BLOG COORDINATOR

#### **VOLUNTEER POSITION**

**Profile sought:** Legal or diplomacy background. Excellent English writing skills. Familiarity with content management systems (WordPress). Organized, autonomous, and able to meet deadlines. Strong interpersonal skills to collaborate with authors and editors.

# Main Responsibilities:

## **Blog Management:**

- Regularly update and publish new content (articles, author profiles, news articles).
- Ensure smooth navigation and an engaging reader experience.

# **Editorial Coordination:**

- Forward received articles to editors.
- Maintain ongoing communication with the editorial team to validate publications and maintain consistency with the editorial line.
- Publish approved contributions.

#### **Author Relations:**

- Respond to inquiries and recruit new potential contributors.
- Send out calls for papers to expand contributions.

Status: Volunteer. A few hours per week, with flexible scheduling.

#### Interested in this mission?

Submit your application through this Google Form: https://forms.gle/2qoPGbxpK7XrWpX56

We look forward to learning more about you and welcoming you to our team to take action together for environmental protection!