

# AMBASSADORS PROGRAM CO-COORDINATOR

# **VOLUNTEER POSITION**

**Desired Profile:** Ability to motivate and unite a network of committed volunteers. Strong organizational and management skills to oversee a program with dozens of ambassadors worldwide. Comfortable managing online communities (WhatsApp, social media). Initiative and autonomy to coordinate the program efficiently.

## Main Tasks:

## Coordinating and Managing the Ambassadors Program:

- Ensure the program runs smoothly and oversee its development.
- Assist in selecting candidates whose profiles align with the organization's mission and values.
- Welcome and integrate new ambassadors by providing necessary resources.
- Manage WhatsApp groups and other communication tools to facilitate exchanges and maintain engagement.
- Organize meetings and training sessions to support and guide ambassadors in their initiatives.

## **Community Engagement:**

- Maintain regular contact with ambassadors to encourage and guide their projects.
- Create and share inspiring content to energize the community.
- Highlight ambassadors' initiatives by showcasing their work.
- Identify challenges faced by ambassadors and help find solutions.

#### **Program Development and Improvement:**

- Suggest ideas to enhance the ambassador experience and impact.
- Develop tools and resources to facilitate engagement.
- Track activities and assess program effectiveness.

**Note:** Two co-coordinators are responsible for organizing the program, one of whom has been involved for several years, ensuring continuity and mutual support in managing the ambassadors. Additionally, regional coordinators, assigned by region and country, provide valuable assistance, facilitating communication and support for ambassadors.

Availability: A few flexible hours per week for monitoring and program coordination.

Status: Volunteer. A few hours per week, with flexible scheduling.

#### Interested in this mission?

Submit your application through this Google Form: <u>https://forms.gle/2qoPGbxpK7XrWpX56</u>

We look forward to learning more about you and welcoming you to our team to take action together for environmental protection!